



# COOLOOLA CHRISTIAN COLLEGE BUS APPLICATION FORM

Date of Submission

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## FAMILY INFORMATION

Parent/Guardian Surname:		Family Code: (if known)	
Parent/Guardian First Name/s:			
Bus Stop AM:			
Bus Stop PM:			
Contact Phone Number:		Mobile Number:	
Emergency 1 Contact Name:		Emergency 1 Phone #:	
Emergency 2 Contact Name:		Emergency 2 Phone #:	

## STUDENT INFORMATION

Name:		Year:	
Name:		Year:	
Name:		Year:	
Name:		Year:	
Name:		Year:	

## INTENDED USE OF BUS

Full Time (to and from school every day)			Part Time (please circle selected days)		
AM:	Monday	Tuesday	Wednesday	Thursday	Friday
PM:	Monday	Tuesday	Wednesday	Thursday	Friday
NOTES:					
<i>*If more space or explanaton is required please email roster/travel plan to admin@ccc.qld.edu.au</i> <i>**As places are limited preference is given to families who request full time travel arrangements</i>					

## BUS SUPERVISION FORM

Parents/guardians are required to read and acknowledge:

- The bus driver may be required to leave your child at a bus stop unattended:
  - if the parent is not waiting at the bus stop on time;
  - so they may walk home;
  - so others can collect your child (eg; sibling, friend, neighbour,relative).

*\*If you have a young child and need to make alternative supervision arrangements please contact Admin*

## BUS FEES

Regular travel per trip:	\$2.10	Casual travel per trip:	\$4.00
Family discounts: <i>Apply to regular bus travellers only.</i>	Student 1 = 100% Student 2 = 80% Student 3 = 60% Student 4+ = FREE		

I/We have read and agree with the terms of the Cooloola Christian College bus service and wish to apply for a position for the above-mentioned student/s. Completion of this form does not guarantee a position on a bus.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## BUS SERVICE - GUIDELINES

- The Bus coordinator is responsible for establishing bus routes including pick up and drop off points. It is not possible to collect and drop children to and from their front doors. We will have pick up points along routes and families will be asked to meet at their nearest bus stop location.
- To allow the College bus fleet to run more efficiently and provide a better service to our students, parents are required to keep student travel plans current through the Admin office or by updating through the RollCall app.
- Bus fees will be charged and payable through the RollCall app.
- Students must be ready to join the bus when it arrives and should be at the pick-up point a minimum of five minutes before the set time, or student/s may miss the bus.
- All parents using this service should ensure the College has an up-to-date telephone number on which they can be contacted during the hour before and after the set pick-up and drop-off time.
- Enquires about the bus service should be directed to the College Admin on (07)5481 1000 or email [admin@ccc.qld.edu.au](mailto:admin@ccc.qld.edu.au)
- The College will inform applicants of the applicable pick-up and drop-off locations and also the applicable times prior to commencement of the school term.

## BUS SERVICE - EXPECTATIONS

- Students will be polite and courteous to the bus driver and other passengers.
- Students MUST obey any instructions given by the driver.
- Entry will always be in an orderly manner and only with the driver's permission and in the presence of either the driver or a teacher.
- Students MUST present their Student ID card or Bus Token to scan on and off the bus.
- Students will remain seated during entire trip and will not move from seat to seat.
- Seatbelts MUST be worn in buses where they are fitted.
- Food, drink or chewing gum are NOT to be consumed at any time (excursions and sport included).
- Noise levels are to be kept to a reasonable level at all times. Students will not shout, scream, swear or misbehave during the trip.
- Electronic devices are permitted whilst on the bus, but students must understand that they are doing so at their own risk and must follow rules outlined in the Cooloola Christian College Devices Acceptable Use Agreement.
- Students will not touch any other person on the bus or their belongings.
- Respect for fellow students is to be shown at all times.
- Students are asked to report any new damage to the bus interior to the driver at the end of a trip.

## PENALTY GUIDELINES FOR INFRINGEMENT OF BUS RULES

- Verbal notification will be given to the student and parent/guardian and notes made on the student's file.
- A written notification of the breach and "final warning" will be sent home to the parent/guardian and behavioural notes will be entered on the student's file.
- Suspension from all Cooloola Christian College bus services will occur.
- An interview with the Deputy Principal will be required for any student to be reconsidered for return bus travel.

**PLEASE SUBMIT THIS FORM TO COLLEGE ADMINISTRATION:**

**1 College Rd, Southside Q 4570**

**Email: [admin@ccc.qld.edu.au](mailto:admin@ccc.qld.edu.au)**

### OFFICE USE ONLY

Approved/Confirmed

Commencement Date: \_\_\_ / \_\_\_ / \_\_\_

Bus Stop:

\_\_\_\_\_

Bus Name:

\_\_\_\_\_